

Somerset Elementary PTSA
BOD Meeting Minutes
Thursday, October 20th, 2022, 7:30pm – 9:30pm
Hybrid (In-person at Art Room & Virtual via Zoom)

Attendees: Eileena Khattar, Stephanie Lee, Catherine Elder, Kirsten Tanning, Xi Chen, Shan Shi, Cindy (Hsin) Wang, Chu Chen, Lisa Leung, Joanna Yang, Stephanie Keehn, Yingqi Zhao, Mari Bisson, Vivian Ma, Carina Luo, and Lily Zhao
Yingqi Zhao via Zoom
(EC 10 out of 12 + BOD 5 + the Principal) = 16 in total

Quorum Present: Yes
Notice Given: Yes

1. Administration

- Approval of Oct 20, 2022 BOD Meeting Agenda
- Approval of Sept 15, 2022 BOD Meeting Minutes
- Johanna made a motion and Elder seconded

2. Principal Update

- **Teacher Representative Kirsten Tanning provided updates**
 - The teacher appreciation lunch has been a huge success. It is highly appreciated.
 - Teachers are encouraged to buy the PTSA membership
 - Would Kirsten want the PTSA to sponsor the Future problem solving club
 - For the Passport club, the quiz doesn't seem to work, as it keeps getting ads.
 - **Action item: Lily to get Kirsten in touch with Passport Club chair**
 - **Action item:** Need to send Kirsten every EC's name and position, photos (every EC member can email president a photo)
- **No live presentation from the principal**

3. President Update

- **Approvals**
 - Oct 20, 2022 GM Meeting Agenda (Xi made a motion, then everyone approved)
 - Executive Committee and Board of Directors Appointments (Lily made a motion, then everyone approved)
 - 2022-2023 Standing Rules (Joana made a motion, then everyone approved)
 - 2022-2023 Budget (Revised) (Cindy made a motion, then everyone approved)
- **Others**
 - There are some previously purchased prizes. Lily proposed that some of them can be used for the prize of the reflection event.

- Everyone needs to reply to the email within two days with their votes.

4. Secretary Update

- **Attendance Sheet**
 - Please sign in - QR code/Direct link

5. Treasurers Update

- N/A

6. VP Programs Update

- N/A

6. VP Ways and Means Update

- N/A

7. VP Communications Update

- N/A

8. Curriculum Enhancement Update

- **Yanzhou proposed a subscription for mystery science**
 - It is an online science video website. The cost is \$1599/year, and this promotion will end at the end of this month. Yan will send it via to let every member vote for it.
- **Budget update**

Meeting was adjourned at 9:30pm

Signed by: Shan Shi and Xi Chen, Secretary, 10/20/2022